



www.broughtonparishcc.org.uk  
Registered in England and Wales  
Registration Number: 12018657

**Broughton Parish Community  
Charity  
Charity Trustees Meeting**

**Minutes of Meeting on 27/02/2024  
at Toll Bar Cottage**

**Present:**

- 1) Trustees: Andrew Wilson (Chair), Chris Dew, Sarah Bunting  
Peter Burton (Secretary)

Guests: Barry Moore (Broughton Club)

- 2) Apologies: Gemma Johnson, Harry Landless, Leila Eccles, Nigel Parkinson (Broughton Parish Council), Jennie Kingham(Cafe Manager)

- 3) Padel Tennis Court: Andrew Wilson had received information from Broughton Parish Council regarding availability of CIL funds, to which the charity could apply.

The total project will be Circa £200K, and once funded would be approximately 6 weeks to complete. The club is also investigating other funding avenues including LTA, and private investment.

The Charity investment would require 'benefit to the community'. For this to happen a pay and play open to all, with a locals benefit would exist. Any Charity investment would be a loan.

A discussion was then held as to how to define local, and apply any benefits.

It was unanimously agreed that the presentation would be made to the Parish Council at the beginning of April.

- 4) Meeting with Caroline Colley: Andrew had a productive meeting with Caroline. She confirmed she had updated the Cafe handbook, and policies, and was working on arranging Fire arrangements, PAT Testing, and Alarm Testing.

She is also sorting out the charity website, and is arranging with Easywebsites to obtain access.

Leila will liaise with Caroline.

- 5) Trustees Reports:
  - a) Andrew Wilson - in discussion with Charities Commission about Widening the objectives
  - b) Leila Eccles - Continue Liasing with Caroline
  - c) Chris Dew - Alongside Peter will look at ongoing costs
  - d) Harry Landless - Ideas for events including a pop up bar



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- e) Gemma Johnson - Requires Trustee Talent profiles, and looking into funding ideas
- f) Sarah Bunting - Ongoing engagement with volunteers

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8) The next meeting is Tuesday 27th March 2024 at 5:30 at the cottage.

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